

## CARLYNTON SCHOOL DISTRICT

### Agenda Setting/Committee/Voting Meeting June 3, 2013 Carlynton Jr.-Sr. High School Library – 7:30 pm

#### MINUTES

The Carlynton School District Board of Education held its Agenda Setting/Committee/Voting Meeting on June 3, 2013 in the library of the junior-senior high school. In attendance were President David Roussos, Vice President Betsy Tassaró, Directors Joe Appel, Sandra Hughan, Nyra Schell, Jim Schriver, Ray Walkowiak and Sharon Wilson. Also present was Superintendent Gary Peiffer, Solicitor Bill Andrews, Principals Laura Burns, Carla Hudson and Jacie Maslyk, Business Manager Kirby Christy and Director of Pupil Services Lee Myford. The audience included friends and family of retirees, four residents, and two members of the press.

**CALL TO ORDER** - *The meeting was called to order by President Roussos at 7:37 pm. District retirees led the pledge.*

*The roll was called by Recording Secretary Michale Herrmann; Director Schirripa was absent.*

**PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD:** *None*

**RECOGNITION** –*Several 2013 District retirees, Nina Kovanis, Carol Nightingale, Clare Rex and Mary Beth Veri, were honored for their years of service. A brief reception was held followed by a presentation of certificates.*

#### **APPROVAL OF MINUTES:**

Director Appel moved, seconded by Director Schriver, to approve the minutes of the May 20, 2013 Regular Voting Meeting as presented. **By a voice vote, the motion carried 5-0-3** with Directors Hughan, Walkowiak and Wilson abstaining due to absence.

#### **REPORTS:**

➤ **Executive Session** – *President Roussos said personnel, legal and negotiations were discussed in the closed session.*

➤ **Administrative Reports**

*Solicitor Bill Andrews announced the petition filed by residents of Rosslyn Farms to move its students to the Chartiers Valley School District was denied by the PDE. The secretary of the department of education cited four main reasons for the denial: If Rosslyn Farms were removed from the district, it would create a non-contiguous district; travel time for Rosslyn Farms students would increase; academic achievement between the two districts is too similar; and the curriculum is very similar. Overall, the secretary found no educational merit for the transfer.*

- **Superintendent's Report** – *Mr. Peiffer offered accolades to those who originally prepared the districts' findings. He said that as the year ends, preparations will occur over the summer in an effort to make the district a better place.*

Minutes of May 20, 2013  
Meeting

- Business Manager Report – Mr. Christy said the legislators in Harrisburg have begun a budget debate and it appears the issue of pensions will remain status quo.
  - Director of Pupil Services' Report – Mrs. Myford said the special education plan has been completed and submitted.
  - Curriculum Report – Mr. Mantich reported that the curriculum frameworks for math are in place and two other areas are in the works
  - Principals Report – Principals gave highlights of year-end activities
  - Technology Report – Mr. Engelbert presented an overall report of technology, including upgrades, replacements, inventory and future needs. He also recommended the Wilson Group for printer/copier services.
  - Construction Update – Mr. Jon Thomas provided an overview of the bids and what can be expected for the agenda of the special meeting. He said they have had a few glitches but overall, everything is coming in as expected. Mr. Hayes offered a timeline of work: The high school track should be completed in August, the office and STEAM studio in Crafton should be ready for the start of the school year, the cassettes for the HVAC in the elementary schools should be in place and operational by the start of the school year but will not be fully functional although they will cool rooms; the vestibule and office relocation at Carnegie will lag behind with a guesstimated finish in early November. The doors and entry control systems should be in place by the start of the school year and everyone will be trained. A policy for the electronic entry system will need to be developed.
- Director Schell repeated the message that the work is being done in phases.
- Administrators were dismissed at this point; 9:25 pm.

## I. Miscellaneous

Director Wilson moved, seconded by Director Appel, to approve the additions to the 2012-2013 list of conference and field trip requests as presented and approved by administration; (Miscellaneous Item #0613-01 REVISED) **By a voice vote, the motion carried 8-0.**

Additions to the Conference and Field Trip Requests

## II. Finance

Director Hughan moved, seconded by Director Schriver to approve the price quote from Malwarebytes to purchase one anti-malware license for the district, Reference No. 45601288, in the amount not to exceed \$4,536 as presented; (Finance Item #0613-01)

Price Quote – Anti-Malware License

And the one-month maintenance agreement renewal agreement as set forth by ComDoc copier company at a cost of \$1,888.20 per month as presented; (Finance Item #0613-02) **By a voice vote, the motion carried 8-0.**

One Month Maintenance Agreement – ComDoc

Director Walkowiak moved, seconded by Director Wilson, to approve the proposed price quote as presented by Connectivity Communications, Inc., for wireless services for the elementary schools at a cost not to exceed \$44,232 as presented; (Finance Item #0613-03)

Wireless Services - Connectivity Communications

*Upon further discussion regarding the best and most appropriate upgrades for the district, it was decided to empower the superintendent to oversee and expend no more than \$46,000 for wireless network upgrades for Carnegie and Crafton, based on the motions below:*

The proposed price quote for wireless network upgrades for Carnegie Elementary as presented by Communications Consulting Inc. at a cost not to exceed \$24,886.60 as presented; (Finance Item #0613-05)

Wireless Network, Carnegie Elementary – CCI

And the proposed price quote for wireless network upgrades for Crafton Elementary as presented by Communications Consulting Inc. at a cost not to exceed \$21,709.90. (Finance Item #0613-06) **By a voice vote, the motion carried 8-0.**

Wireless Network, Crafton Elementary - CCI

*It was noted that the wireless points would be ubiquitous.*

~~Award the junior senior high school HVAC contract to A Air Company, the lowest responsible bidder, for a three year period as recommended and as follows: Year 2013-2014: \$35,040; year 2014-2015: \$36,720; and year 2015-2016: 36,720. REMOVED~~

~~JSHS HVAC Contract – A Air Company~~

### III. Personnel

Director Schell moved, seconded by Director Appel, to approve the addition to the 2013-2014 Athletic Supplemental List as submitted and recommended by administration:

Addition –2013-2014 Athletic Supplemental List

- Tonya Temoff – Varsity Assistant Cheerleading Coach (Personnel Item #0613-01)

The one-semester medical sabbaticals for the 2013-2014 school year for Employee #CFT13-14-01 and Employee #CFT13-14-02 as presented; (Personnel Item #0613-02 REVISED)

One Semester Medical Sabbatical

The reassignments for three temporary summer maintenance helpers for the summer of 2013 per the terms of the Custodial-Maintenance Collective Bargaining Unit agreement;

Temporary Summer Maintenance Helpers

*Director Hughan asked and was assured that residents or employees of the district are given the first opportunity at these positions.*

The list of six (6) summer helpers for the summer of 2013 with four (4) substitutes at an hourly wage of \$10, effective June 17, 2013 through August 21, 2013 as presented. (Personnel Item #0613-03 REVISED)

Summer Helpers and Substitutes

The addition to the 2013-2014 Activities Supplemental List as submitted and recommended by administration:

Addition – 2013-2014 Activities Supplemental List

- Evelyn Amerson – Assistant Band Director (Personnel Item #0613-04)

And the resignation of Crafton Elementary teacher Amy Shaddick as presented. (Personnel Item #0613-05) **By a voice vote, the motion carried 8-0.**

Resignation – Amy Shaddick

#### IV. Policy

Director Wilson moved, seconded by Director Tassaro, to approve Policy No. 127, Assessment of Educational Programs, with the inclusion of the clause for parent request for exclusion as presented. (Policy Item #0613-01) **By a voice vote, the motion carried 8-0.**

Policy No. 127

**OLD BUSINESS:** *None*

**NEW BUSINESS:** *A motion was made to change the meeting date in July:*

Director Appel moved, seconded by Director Wilson to schedule and advertise one meeting in July – July 22 at 7:30 pm. **By a voice vote, the motion carried 8-0.**

**OPEN FORUM:** *Director Wilson said she attended the Pathfinder graduation; one Carlynton student graduated.*

*Mr. Peiffer thanked Deena Mitchell for the food preparations for the meeting.*

*Director Schriver asked that careful watch be given with enrollment over the summer, given the reconfiguration of classrooms.*

**ADJORNMENT:** With no further business to discuss, Director Hugan moved, seconded by Director Schriver, to adjoin the meeting at 9:34 pm. **By a voice vote, the motion carried 8-0.**

Respectfully submitted,

---

Kirby Christy, Board Secretary

---

Michale Herrmann, Recording Secretary